

REGULATORY IMPACT ANALYSIS AND TIERING STATEMENT

831 KAR 3:110. Renewal and reinstatement of certificates and licenses.

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Subject Headings: Boards and Commissions, Real Estate, Licensing, Fees

(1) Provide a brief summary of:

(a) What this administrative regulation does:

This regulation establishes requirements for renewal and reinstatement of certificates and licenses issued by the Kentucky Real Estate Appraisers Board (“Board”).

(b) The necessity of this administrative regulation:

This regulation is necessary to establish requirements for maintaining certification and licensure as an appraiser.

(c) How this administrative regulation conforms to the content of the authorizing statutes:

KRS 324A.035(3)(a), (b), and (c) require the board to establish by administrative regulations requirements for classifications of appraisers, certification and licensure, and renewal of certification or licensure. KRS 324A.045(2) requires every certificate and license shall be subject to annual renewal on the date or dates determined by the board by administrative regulation and that each certificate and license holder provide proof of compliance with the continuing education requirements, or the certificate or license shall expire. KRS 324A.045(3) requires that an expired certificate or license may be reinstated by complying with renewal requirements and payment of a late fee. This administrative regulation describes how to renew certificates and licenses issued by the board and how to apply for reinstatement of a certificate or license previously issued by the board.

(d) How this administrative regulation currently assists or will assist in the effective administration of the statutes:

The Board is charged with licensing and regulating the practice of appraisal in Kentucky. This administrative regulation will assist the Board in effective oversight by establishing renewal and reinstatement processes for credential holders.

(2) If this is an amendment to an existing administrative regulation, provide a brief summary of:

(a) How the amendment will change this existing administrative regulation:

Not applicable.

(b) The necessity of the amendment to this administrative regulation:

Not applicable.

(c) How the amendment conforms to the content of the authorizing statutes:

Not applicable.

(d) How the amendment will assist in the effective administration of the statutes:
Not applicable.

(3) Does this administrative regulation or amendment implement legislation from the previous five years?

Yes, this regulation implements the following legislation from the previous five years.

HB 172 (Acts Chapter 21) "AN ACT relating to the Kentucky Real Estate Appraisers Board;" effective June 29, 2021.

HB 403 (Acts Chapter 182) "AN ACT relating to real property boards;" effective July 15, 2024.

(4) List the type and number of individuals, businesses, organizations, or state and local governments affected by this administrative regulation:

As of October 22, 2025, the Board licenses and regulates over 1,564 individual appraisers and 106 appraisal management companies ("AMCs") that will be affected by this administrative regulation, as follows: 721 Certified General Real Property Appraisers, 664 Certified Residential Real Property Appraiser, 13 Licensed Residential Real Property Appraisers, and 166 Associate Real Property Appraisers. This regulation will impact all licensees and credential holders who wish to renew or reinstate their certification and licensure.

(5) Provide an analysis of how the entities identified in question (3) will be impacted by either the implementation of this administrative regulation, if new, or by the change, if it is an amendment, including:

(a) List the actions that each of the regulated entities identified in question (3) will have to take to comply with this administrative regulation or amendment:

This regulation is a new regulation and recodification of prior 201 KAR 30:190 Section 17. Current credential holders will need to familiarize themselves with the renewal process and process for reinstatement of credentials. Nonfederal real property appraisers shall be notified of this regulation prior to the effective date of this regulation due to establishment of a renewal deadline and process for that credential.

(b) In complying with this administrative regulation or amendment, how much will it cost each of the entities identified in question (3):

This regulation will impose no new costs on licensees.

(c) As a result of compliance, what benefits will accrue to the entities identified in question (3):

Current licensees will be able to identify renewal and reinstatement requirements.

(6) Provide an estimate of how much it will cost the administrative body to implement this administrative regulation:

(a) Initially:

There will be no additional cost to the Board to implement this administrative regulation initially.

(b) On a continuing basis:

There will be no additional cost to the Board to implement this administrative regulation on a continuing basis.

(7) What is the source of the funding to be used for the implementation and enforcement of this administrative regulation:

There is no additional funding necessary to implement this administrative regulation.

(8) Provide an assessment of whether an increase in fees or funding will be necessary to implement this administrative regulation, if new, or by the change if it is an amendment:

The implementation of this administrative regulation requires no increase in fees or funding.

(9) State whether or not this administrative regulation establishes any fees or directly or indirectly increases any fees:

This administrative regulation does not establish any fees and neither directly nor indirectly increases any fees.

(10) TIERING: Is tiering applied? (Explain why or why not):

No, tiering is not applied because this administrative regulation applies equally to all credential holders.